

**MINUTES OF REGULAR MEETING OF THE  
PRINCETON MUNICIPAL AIRPORT ADVISORY BOARD  
MONDAY, MARCH 6, 2023**

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**MEMBERS PRESENT:** Gene Stoeckel, Jack Edmonds, John Sautter (by Teams),

**MEMBERS ABSENT:** Troy Minske

**OTHERS PRESENT:** Lisa Fobbe (via Teams)

Michele McPherson, City Administrator; John Glesne (via Teams) and Andrew Zielike, KLJ Engineering

**CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chair Stoeckel called the meeting to order at 5:30 pm and lead those present in the Pledge of Allegiance.

**ELECTION OF A CHAIR AND VICE CHAIR FOR 2023**

Motion by Sauter, seconded by Edmonds to nominate Stoeckel for the position of Chair for 2023. Motion carried.

Motion by Stoeckel, seconded by Sautter to nominate Edmonds for the position of Vice Chair for 2023. Motion carried.

**AGENDA ADDITIONS/DELETIONS:**

Motion by Edmonds, seconded by Sautter to approve the agenda as presented.

Motion carried.

**APPROVAL OF FEBRUARY 6, 2023 MEETING MINUTES:**

Motion by Edmonds, seconded by Sautter to approve the February 6, 2023 meeting minutes as presented.

Motion carried.

**OLD BUSINESS:**

*Kruse Access Agreement*

There has been no new information received from the attorney hired by Kruse/Sandberg. There was discussion regarding the various AWOS alternatives. Edmonds noted that there is development area adjacent to the taxiway in question.

Stoeckel agreed, but noted that given the pace of hangar development, it will be many decades before additional hangars are built in the area of the single-use taxiway.

There was further discussion regarding ownership of the hangar North Memorial uses to store their helicopter in which is located in the general vicinity of the single-use taxiway. This is not

considered a through the fence operation as they are located on airport property. Glesne noted however, that the taxiway reconstruction stopped short of the portion of pavement serving the North Memorial facility as it did not qualify for funding.

### *Flight Service Station*

The City Council approved and executed the Memorandum of Agreement with the FAA to allow the equipment currently located in the Flight Service Station to be relocated onto the airport proper.

### **NEW BUSINESS:**

#### Engineer's Report:

Glesne reviewed the report:

- Runway reconstruction (construction) – the final closeout report is waiting on City signatures and a renewal of the City's SAM registration.
- Taxiway reconstruction (construction) – same status as the runway reconstruction.
- The Beacon project is on hold until spring as equipment is on backorder until March. A Spring construction schedule is anticipated.
- An airspace exhibit for a hangar for Erickson was prepared and will be submitted to the FAA once the owner has confirmed the design and location.

Zielike provided an update on the AWOS relocation planning and study. Since the agency meetings, the options have been presented to the FAA certification team. It is hoped that a meeting can be scheduled to review the two alternatives.

Work is starting on reviewing the documents to update Exhibit A of the Master Plan.

#### Manager's Report:

McPherson reported that:

- The Joint Planning Board met on February 13, 2023 for a brief organizational meeting.
- The final draft of the Airport Zoning Ordinance amendment has been prepared. The public hearing has been scheduled for March 13, 2023.
- There was a small plane crash on February 25; the pilot failed to contact 911 and North Memorial Air Care actually called it in as they were flying over.

### **ADJOURNMENT:**

Motion by Edmonds, seconded by Sautter to adjourn. Motion carried and the meeting adjourned at 6:28 pm.

Respectfully submitted,

*Michele McPherson*

Michele McPherson  
City Administrator/Airport Manager